

**Agreement for operation of Unmanned Aircraft Systems (UAS) between airfield and UAS operator**

Aerodrome:

Aerodrome name/ICAO Code: \_\_\_\_\_  
Name of the flight operations manager: \_\_\_\_\_  
Phone of the flight operations management: \_\_\_\_\_

UAS operator:

Name of the UAS operator: \_\_\_\_\_  
Address of the UAS operator: \_\_\_\_\_  
Name of the authorized representative: \_\_\_\_\_  
Phone for communication with the remote pilot: \_\_\_\_\_  
Height in meters above ground: \_\_\_\_\_  
Flight geography (Upload): \_\_\_\_\_

1. Fifteen minutes before the start of the flight operations, flight ops control must be contacted by telephone to coordinate the time of take-off. Flight ops control may postpone the scheduled time of take-off (in particular for traffic reasons) and, if necessary, change or revoke agreements already issued in writing in advance.
2. Immediately before the start of the flight, flight ops control must be contacted to coordinate the exact time of take-off. Flight ops control may postpone the planned time of take-off (in particular for traffic reasons) and, if necessary, change or revoke agreements that have already been issued in advance.
3. The permanent telephone availability of the remote pilot must be ensured. This can also be assured indirectly by a second person answering the call if this person is in direct contact with the remote pilot.
4. The end of flight operation is to be reported immediately to flight ops control.
5. At the request of flight ops control, e.g. due to a manned aircraft ready for take-off or approaching, flight operations must be suspended. The resumption of flight operations requires the express consent of flight ops control.
6. The remote pilot shall permanently observe the airspace. Flight operations will be suspended immediately when a manned aircraft threatens to enter the UAS operating volume. Resumption of flight operations requires explicit approval by flight ops control.
7. Emergency notification chain: In the event of an emergency (triggering of the emergency response plan e.g., due to fly-away or crash of the UAS), it is the responsibility of the remote pilot or a second person who is in direct contact with the remote pilot to declare the emergency condition and immediately inform flight ops control by telephone. At a minimum, the following information shall be provided:
  - (a) Who is reporting?
  - (b) Where did the emergency occur?
  - (c) What happened: nature of the emergency?
  - (d) Is the UAS still in the air (e.g., fly-away)?
  - (e) What is the maximum risk area?
  - (f) Is personal injury suspected?

Signature Aerodrome:

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Place, date, signature of authorized representative

UAS operator:

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Place, date, signature of authorized representative